

A regular meeting of the Board of Trustees for the Village of Delhi was held on Monday, **July 20, 2020** at 6:00 p.m. in the Village Hall Boardroom.

Present: Mayor: Richard Maxey
Trustees: Christopher Maney, Jeremy Fitch, Robin Hultenius and via telephone
Barbara Jones
Guests: Bill Brown, Kelly Zimmerman (Delaware Academy Superintendent), Sean
Leddy and Glenn Nealis

The meeting started at 6:00 p.m. with the Pledge of Allegiance.

Sean Leddy introduced the new Delaware Academy Superintendent, Kelly Zimmerman. The Mayor welcomed the Superintendent to the community. Mrs. Zimmerman updated the Board regarding a survey the school has sent out to the parents and the District asking for suggestions and comments in regards to reopening school in the fall.

Both Sean and Kelly excused themselves from the meeting at 6:07 p.m.

Motion was made by Trustee Fitch to approve the minutes of the June 15, 2020 regular meeting. Motion was seconded by Trustee Hultenius (with noted corrections) and minutes were passed unanimously.

Motion was made by Trustee Maney to approve Abstract #002 dated July 20, 2020 in the amount of \$517,897.65 (General Fund \$23,746.83, Water Fund \$34,869.96, Sewer Fund \$70,885.81, Water System Improvement \$356,142.17 and Trust & Agency \$32,252.88). Motion was seconded by Trustee Fitch and passed unanimously.

Motion was made by Trustee Maney to open the public hearing- to close out the current Community Development Block Grant (CDBG) project #320CP172-18. Motion was seconded by Trustee Hultenius at 6:12 p.m. Glenn Nealis took the floor to solicit comments from the public to use the funds for the housing study. There was no one present from the public for comments.

Motion was made by Trustee Maney to close the public hearing at 6:15 p.m. Motion was seconded by Trustee Hultenius and passed unanimously.

Glenn Nealis excused himself from the meeting at 6:18 p.m.

Motion was made by Trustee Maney to open the public hearing LL #3 of 2020 – Amending Prohibited Uses under Section 300-28. Motion was seconded by Trustee Hultenius at 6:19 p.m.

Bill Brown gave project updates on the Water Project and Depot Street Well House Project.

Motion was made by Trustee Maney to approve the submitted proposal by Kinsley Power Systems in building a false bottom fuel tank to elevate the genset. This will eliminate the need for an elevated concrete platform for the generator. Motion was seconded by Trustee Fitch and passed unanimously.

Motion was made by Trustee Maney authorizing the Mayor to sign the change order #1 to Vacri Construction for the elevated tank at a cost of \$2,685. Contract price will increase from \$59,000 to \$61,685. Motion was seconded by Trustee Jones and passed unanimously.

Motion was made by Trustee Fitch to declare the Plow Truck, Heating System and Water Plant Repairs Project (DASNY #21625) a Type 2 Action under SEQRA and that no further environmental review is required. Motion was seconded by Trustee Hultenius and passed unanimously.

Motion was made by Trustee Maney to authorize payment to S & H Mechanical Inc. in the amount of \$28,300 for work they did at the well house on Depot Street. Motion was seconded by Trustee Fitch and passed unanimously.

Motion was made by Trustee Maney to authorize payment #2 to Worldwide Industries in the amount of \$11,792.80, for release of retainage. This will be their final payment. Motion was seconded by Trustee Hultenius and passed unanimously.

Motion was made by Trustee Hultenius to approve the budget modifications as follows: Motion was seconded by Trustee Jones and passed unanimously.

General (A) Fund	29 budget lines overspent	\$355,745.24
Water (F) Fund	9 budget lines overspent	\$353,891.01
Sewer (G) Fund	15 budget lines overspent	\$110,279.05
Recreation (J) Fund	3 budget lines overspent	<u>\$ 92,033.88</u>
Total Fund Balance		\$911,949.18

Motion was made by Trustee Fitch to accept the Police Report for June 2020, Street Report dated 7/16/20, Water Report dated 7/15/20, Sewer Report dated 7/16/20, Code Enforcement Officer's Report for 6/12/20 – 7/17/20, and Village Clerk's Report dated 7/20/20. Motion was seconded by Trustee Jones and passed unanimously.

Motion was made by Trustee Maney to close the public hearing – LL #3 of 2020 at 6:36 p.m. There was no one present from the public for comments. Motion was seconded by Trustee Fitch and passed unanimously.

Motion was made by Trustee Hultenius authorizing the Mayor to sign the Letter of Engagement with EFPR Group for a financial audit for fiscal year ending 5/31/20 at a cost of \$16,850, pending written clarification from EFPR Group that the audit will include all accounts (including the Payroll Account). Motion was seconded by Trustee Fitch and passed unanimously.

The Board agreed to amend LL#3 – amending Prohibited Uses under Section 300-28 to remove Warehouses from the list, keeping Commercial Warehouses. Motion was made by Trustee Maney to adopt the updated list. Motion was seconded by Trustee Fitch and passed unanimously.

Trustee Fitch reported on the Police Committee Meeting and the purposed Policies and Procedures that were presented by the Chief. The Mayor suggested the Board tables the proposed Police Policies and Procedures until the next board meeting, giving the Board time to review the policies and discuss with the Chief any questions or concerns they may have.

Motion was made by Trustee Fitch to transfer \$3,768 from the Fund Balance into the Police Reserve Account from the net profits from the 2019/2020 Police Range Trainings. Motion was seconded by Trustee Hultenius and passed unanimously. The Board made a suggestion that we create a separate line in the budget for the Range to show income and expenses for Police Trainings.

Motion was made by Trustee Fitch to use part of the \$1,500 Donation money given to the Police Dept, for the Police Range, to move forward with the insulation purchase from Curtis Lumber for

\$892.95 to be used for the Police Range Building. Motion was seconded by Trustee Hultenius and passed unanimously.

Motion was made by Trustee Fitch to authorize payment to Lombardi & Assoc., LLC. in the amount of \$2,514 to purchase 2 Point Blank Vests and 1 Point Blank Body Armor for the police. Motion was seconded by Trustee Hultenius and passed unanimously.

Motion was made by Trustee Hultenius to adopt the Procurement Policy with 1 correction. Motion was seconded by Trustee Maney and passed unanimously.

Motion was made by Trustee Maney to enter executive session at 7:56 p.m. to discuss negotiations. Motion was seconded by Trustee Hultenius and passed unanimously.

Bill Brown left the meeting at 7:56 p.m.

Motion was made by Trustee Jones to exit executive session at 8:38 p.m. Motion was seconded by Trustee Maney and passed unanimously.

Open session resumed at 8:39 p.m.

Motion was made by Trustee Maney to authorize the Mayor to talk to Brad Demarest at Saputo regarding their existing fine. If fine is paid within 30 days, the Village will commence work on excavating the old trickle filter area. Motion was seconded by Trustee Hultenius and passed unanimously.

Motion was made by Trustee Fitch to adjourn. Motion was seconded by Trustee Hultenius and passed unanimously.

Meeting adjourned at 8:43 p.m.

Respectfully submitted,

Jean Yager
Deputy Clerk