

A regular meeting of the Board of Trustees for the Village of Delhi was held **Monday, October 16, 2023** at 6:00 p.m. at Village Hall.

The meeting started at 6:00 p.m. with the Pledge of Allegiance.

Present: Mayor: Jeffrey Gearhart
Trustees: Jeremy Fitch, Ian Lamont, Janet Tweed and Barbara Sturdevant

Guests: Ed Chytalo, Cindi Cobbe, Bill Brown and Lillian Browne, The Report

Privilege of the floor was granted to:

Ed Chytalo wanted to commend Street Department for the good job they are doing on keeping on leaves and such in the Village of Delhi.

Bill Brown was present and reported on the following items: Andes Road Sewer Extension, Water Infrastructure Improvement Act (WIIA Funding), and NYSDOH Fluoride Grant.

Bill indicated that General Controls have parts on order – 5 minute delay installed has helped but not solved the alarms at the Water plants.

We are working on getting fluoride equipment quotes for employees to install to stay within the grant funds.

WIIA grant was submitted and we should be hearing back on that in November 2023.

Motion was made by Trustee Sturdevant to approve the minutes of the September 18, 2023 regular board meeting. Motion was seconded by Trustee Lamont and passed unanimously.

Motion was made by Trustee Lamont to approve the minutes of the September 25, 2023 special meeting board meeting. Motion was seconded by Trustee Fitch and passed unanimously.

Motion was made by Trustee Sturdevant to approve Abstract #005 deleting voucher #70 from Water (ESC Environmental - \$2,335.36 as this item was returned) dated October 16, 2023 in the amount of \$123,319.13 (General fund \$19,786.90, Water fund \$18,315.91, Sewer fund \$64,933.24, and Trust and Agency fund \$20,283.08). Motion was seconded by Trustee Tweed and passed unanimously.

Motion was made by Trustee Fitch to accept the Police Report dated September 2023, Street Report dated October 2023, Water Report dated 10/12/2023, Sewer Report dated October 11, 2023, Code Enforcement Officer's Report dated 9/15/23 – 10/12/23, and Clerk's Report dated October 16, 2023. Motion was seconded by Trustee Sturdevant and passed unanimously.

Trustee Fitch reported for the Police Committee.

No report.

Mayor Gearhart reported for the Public Works Committee.

Share Water Report from Jay - Trustee Lamont questioned on the NYS DOH report from Jay why chlorine was not tested.

Trustee Lamont wanted to commend the Sewer employees for the tasks around the plant that have been done above and beyond their normal jobs – employees have been very busy.

Discussion was had regarding the quote from Admar for Sewer Treatment Plan 3” diaphragm pump.

Motion was made by Trustee Lamont to approve quote with Admar not to exceed \$2,500 for 3” diaphragm pump under quote #SQ-BN1004498. Motion was seconded by Trustee Fitch and passed unanimously.

Trustee Tweed reported for the Parks & Recreation Committee.

Trustee Tweed reported that the Recreation season has wrapped up and beautification has changed up the decorations along Main Street.

Mayor Gearhart commented that Main Street looks beautiful.

Mayor also wanted to commend the Street employees for cleaning up the bank behind Village Hall.

The board questioned whether Jim Warren had been contacted to reset the lights at Hoyt Park. Trustee Tweed indicated that Daren was to contact Jim Warren and observe how to change the timer so we are able to handle when needed.

Mayor Gearhart also indicated we are looking to get a quote from Joe Cantwell for completing the bandstand along with a list of priorities.

Trustee Fitch indicated he had forgotten to address a new part-time hire for police.

Motion was made by Trustee Fitch to approve appointment of Michael A. Paoli to the position of Police Office (Non-Competitive – Part-time) contingent upon the satisfactory completion of background investigation, fingerprint submission and any other screening process required by department policy and NYS law. Motion was seconded by Trustee Sturdevant and passed unanimously.

Trustee Sturdevant indicated she had no report for the Joint Services Committee.

Mayor Gearhart brought up a bill we had from ABC Tree Experts that we were asking Delaware County to pay for taking down trees in Hoyt Park but they are refusing to pay.

Motion was made by Trustee Tweed to pay bill to ABC Tree Experts \$6,500 for the tree work done in Hoyt Park. Motion was seconded by Trustee Sturdevant and passed unanimously.

Mayor Gearhart reported for the Codes, Building & Planning Committee.

Bishop update – Mayor Gearhart indicated that Ben Decker wants to go on Greenfield property and Village of Delhi property to fix Bishop building but Greenfield needs documents from the contractor to allow him on their property and the Village of Delhi will not allow them on Village property without paperwork either.

Cloud Permitting Software – Josh Morgan is still looking into additional software programs and should be at the November 2023 meeting to give a presentative or recommendation to the Village board and answer any questions they might have.

The board mentioned that we haven't really heard from Chris Bodo about doing nuisance animals for the Village. Trustee Lamont will follow up with Chris to see what his intent is.

Discussion was had about increasing Building Permit Fee Schedule as proposed.

Motion was made by Trustee Lamont to update the Building Permit fee schedule but wanted clarification of New construction on the fee schedule. Motion was seconded by Trustee Sturdevant. Trustee Fitch voted NO, all other board members voted YES, motion passed.

Trustee Sturdevant advised she has no report for the Finance Committee.

Question was raised as to whether we need the fax line in the Clerk's office at a cost of \$42/month.

Motion was made by Trustee Fitch to remove the fax line in the Clerk's office and leave the PD fax line. Motion was seconded by Trustee Sturdevant and passed unanimously.

It was mentioned that we need to review the Delhi Telephone bill to see that we are getting the best pricing that we can and are not paying more than we

Delaware National Bank – Clerk's office will be looking into paying vendors electronically when possible.

OLD BUSINESS

EV charging station – update – Mayor Gearhart indicated we are waiting for NYSEDA approval.

Joe Gifford & Jim Corcoran – Town of Delhi Assessors – discussion regarding reassessment – pros and cons of reassessment – will try to attend November 20, 2023 board meeting?.

NEW BUSINESS

Fee schedule for Code Office (approval) – handled previously.

Mayor Gearhart indicated that Jay Decker would like to increase the shut off fee for nonpayment of water from \$25 to \$50.

Motion was made by Trustee Lamont to increase water shut off fee to \$50. Motion was seconded by Trustee Sturdevant and passed unanimously.

Possible appointment of Safety Officer for Water/Street Dept. and Sewer Dept – Mayor Gearhart is waiting for information from NYCOM to move forward with this.

Climate Smart – Task Force meeting 10/20/2023 at 3 pm @ Village Hall – Trustee Tweed indicated that Kristina Zill has agreed to lead this group, Gail Lennstrom, Christina Viafore, Janet Tweed and Amy Warner are involved in this committee. Trustee Tweed also indicated there will be a SUNY student participating. Mayor Gearhart indicated he would be at the meeting 10/20/2023.

Mayor's Report

Mayor's Taskforce meeting Tuesday, 10/24 breakfast meeting 8:30 @ SUNY-Delhi.

Mayor Gearhart indicated that discussion was had at the last Mayor's meeting that Delaware County doesn't have a Comprehensive Plan. Mayor Gearhart also indicated the group of Mayor is also looking to do a joint grant application as a group and cybersecurity issues should be addressed by each individual community.

Mission / Vision Statement? Tabled – discussion at November 2023 meeting

A group of people from the ARC house were present at the Village meeting asking the Village of Delhi to add a flashing light to the crosswalk at Franklin Street and Main Street – they were very concerned after one of their residents was recently injured at that crosswalk and had to be airlifted.

The Village Board indicated to the residents from the ARC that this is a State Route and Village of Delhi has no jurisdiction but this is being looked at by NYS Department of Transportation.

There was discussion had about a need to replace the laptop in the Mayor's office as his laptop has become quite slow – quote from ISD was updated, which also includes a 24" monitor for the Code Officer.

Motion was made by Trustee Fitch to approve ISD quote for Lenova Thinkpad, dock and 24" monitor for Code Office at a cost of \$2,574.97. Motion was seconded by Trustee Tweed and passed unanimously.

Motion was made by Trustee Fitch to enter executive session for the purpose of Employment history of a particular person. Motion was seconded by Trustee Sturdevant and executive session started at 7:41 PM.

Motion was made by Trustee Fitch to exit executive session. Motion was seconded by Trustee Tweed and the board went back to open session at 8:27 PM.

Motion was made by Trustee Fitch to give a raise of \$1.00/hour for Chief Michael Mills effective 10/20/2023. Motion was seconded by Trustee Sturdevant and passed unanimously.

Motion was made by Trustee Lamont to adjourn. Motion was seconded by Trustee Fitch and passed unanimously.

Meeting adjourned at 8:29 PM.

Respectfully submitted,

Kimberly Cairns
Clerk-Treasurer