

A regular meeting of the Board of Trustees for the Village of Delhi was held **Monday, November 20, 2023** at 6:00 p.m. at Village Hall.

The meeting started at 6:00 p.m. with the Pledge of Allegiance.

Present: Mayor: Jeffrey Gearhart  
Trustees: Jeremy Fitch, Ian Lamont, Janet Tweed and Barbara Sturdevant

Guests: Cindi Cobbe, Jim Smart, Joe Gifford, PJ Harmer, Matt Krzyston, Elizabeth DeFalco, The Reporter and Cindie Smart.

Privilege of the floor was granted to:

Matt Krzyson – Elm Street – was not happy with the increase to \$500/yr. for short-term rentals in the Village vs. the \$25 fee that others pay for a rental property.

PJ Harmer – spoke regarding the cross walk @ Franklin Street. PJ encouraged the board to look at the crosswalks near the college as well.

Jim Smart – he has been shocked the fast and loud traffic near Orchard Street and downtown when they have dined on Main Street

Joe Gifford-Town of Delhi Assessors – was present at the meeting to give a presentation to the village board regarding assessment and re-evaluations and answer questions board members might have. Joe indicated that las re-valuation was done in 1989, fairness is important and Joe feels that Delhi evaluations are fair. Joe indicated there are 2,224 parcels in the town (1,458 town and 766 village). Joe spoke of the equalization rate, cost of the re-evaluation and indicated the timing for a re-valuation is poor right now because of high values. Joe advised that we should sit and watch the market.for Village of Delhi equalization rate was 52% and is now 35%. Joe indicated the benefit of a re-valuation would be 100% equalization, more transparency but would take 2–3 years to process. He advised that board members can email himself or Jim Corcoran by email – delhiassessors@gmail.com.

Bill Brown was present and reported on the following items: Water Infrastructure Improvement Act (WIIA Funding), NYSDOH Fluoride Grant, and Telemetry Upgrades.

Bill gave an update on the WIIA Funding application we submitted as well as the NYSDOH Fluoride Grant. A request was made to authorize Clerk to issue PO to Koester Associates for fluoride equipment for cost of \$26,240.

Motion was made by Trustee Fitch to authorize Clerk to issue PO to Koester Associates for fluoride equipment for cost of \$26,240. Motion was seconded by Trustee Sturdevant and passed unanimously.

Mayor Gearhart wanted to commend Jay Decker and Anthony Donato for their work on the telemetry equipment to keep the cost down.

Motion was made by Trustee Lamont to approve the minutes of the October 16, 2023 regular board meeting. Motion was seconded by Trustee Tweed and passed unanimously.

Motion was made by Trustee Fitch to approve the minutes of the October 20, 2023 special board meeting. Motion was seconded by Trustee Lamont and passed unanimously.

Motion was made by Trustee Tweed to approve the minutes of the November 13, 2023 special meeting. Motion was seconded by Trustee Fitch. Trustees Lamont and Sturdevant abstained, all others were in favor.

Motion was made by Trustee Sturdevant to approve Abstract #006 dated November 20, 2023 in the amount of \$179,069.29 (General fund \$76,354.63, Water fund \$14,086.84, Sewer fund \$68,501.34, and Trust and Agency fund \$20,126.48). Motion was seconded by Trustee Lamont and passed unanimously.

Motion was made by Trustee Tweed to accept the Bingo Inspection Report dated 11/8/2023, Police Report dated October, 2023, Street Report dated November 2023, Water Report dated 11/16/2023, Sewer Report dated November 16, 2023, Code Enforcement Officer's Report dated 10/13/23 – 11/14/23, Treasurer Report for June 2023 and Clerk's Report dated November 20, 2023. Motion was seconded by Trustee Lamont and passed unanimously.

Trustee Fitch reported for the Police Committee.

Range Classroom – estimate for completion. Trustee Fitch indicated that we have 4 estimates from local contractors to finish the classroom at the range.

There was discussion also about establishing a separate revenue line for PD training.

Motion was made by Trustee Sturdevant to create a separate revenue line for Police training. Motion was seconded by Trustee Lamont and passed unanimously.

Motion was made by Trustee Fitch to approve the quote from \$1,800 from Joe Cantwell to finish the range classroom. Motion was seconded by Trustee Tweed and passed unanimously.

Trustee Tweed indicated the police committee is working on a procedure with the police for decibel meter. Trustee Fitch indicated they needed to figure out what is considered a nuisance.

Trustee Fitch also indicated the police department is still looking for full-time and part-time officers.

Mayor Gearhart reported for the Public Works Committee.

Possibly revise Sidewalk Policy – Mayor Gearhart wanted input from the village board as to whether we need to update the sidewalk policy as it hasn't been updated in some time. After some discussion, Mayor indicated that we should have input from Daren and Jay, review this with Code Enforcement and refer this to the sidewalk committee for their review and recommendations back to the village board.

Approval of estimates to take down hazardous trees on Village streets - Mayor Gearhart indicated that we have several quotes/bills for removal of trees in the village.

Motion was made by Trustee Tweed to pay ABC Tree Experts for the tree at 20 Clinton Street that has already been taken down in the amount of \$3,000. Motion was seconded by Trustee Sturdevant and passed unanimously.

There was discussion regarding the estimate from ABC Tree Experts for the tree at 87 Delaware Avenue in the amount of \$1,800. It was decided this quote will be removed from discussion as NYSEG will be removing this tree.

Motion was made by Trustee Lamont to remove 3 trees based on the quotes from ABC Tree Experts for the tree at 63 Delaware Avenue in the amount of \$3,000; 65 Delaware Avenue in the amount of \$500; and 11A Bridge Street in the amount of \$700 for a total of \$4,200. Motion was seconded by Trustee Tweed and passed unanimously.

Approval to purchase used Hydroseeder at a cost of \$2,500.00 for clean and efficient seeding and mulching projects including sidewalk repair and replacement projects, fixing stump removal projects, final repair where water projects have been dug out, etc. Discussion was had by village board members and the only real concern was if buying this equipment from our employee is a conflict. Mayor Gearhart can discuss this issue with our village attorney.

Motion was made by Trustee Lamont to purchase the hydroseeder from Jerome Decker at a cost of \$2,500, contingent to us confirming no conflict of interest. Motion was seconded by Trustee Sturdevant and passed unanimously.

Approval to purchase spreader screen to replace original rotten screen on one of the truck mounted Sander / salt spreader – estimated cost \$1,000. Discussion was had among the village board members and felt this purchase is okay per budget.

Approval to purchase all season mowing and snow removal tractor for Street, Sidewalk and Park Maintenance through NYS Contract at a cost of \$46,035.47 – and is eligible for full reimbursement with the NYS CHIPS funding leaving a total balance of \$260,235.31 remaining (\$158,539.49 in CHIPS; \$79,604.03 in PAVE NY; \$22,091.79 in POP and \$0 in EWR)

Motion was made by Trustee Lamont to purchase all season mowing and snow removal tractor per Cazenovia Equipment quote #29917476 in the amount of \$46,035.47. Motion was seconded by Trustee Tweed and passed unanimously.

Mayor Gearhart mentioned Daren Evans had received a quote of \$1,440 for a pallet of snow/ice melt. The village board agreed this was fine per the current budget.

Chargepoint – 3<sup>rd</sup> Quarter report ending 9/30/2023 and month end report ending 10/31/2023 were provided to village board members to show what revenue is being derived from the EV charging station

Request from Buena Vista Inn – 18718 State Hwy 28 for relief on acct #C6528. After some discussion by the village board and review of the customer's consumption, it was decided there is no relief the Village of Delhi can offer following our policy. The customer needs to remedy the leak they have. It was mentioned that perhaps Delaware County might be able to assist and they place people in the hotel often.

O & M Agreement – Mayor Gearhart informed the village board that he had a conversation with Tyson Robb at Delaware County where he mentioned that the O & M Agreement with NYC was a 20 year agreement and should be expiring shortly. Mayor Gearhart has spoken to Earl Redding, who has assigned Courtney Heinel from his office to work on this issue with the village. Mayor has also spoken to Dave Hornbeck, Sr. WWTP Operator, who indicates there are some issues that should be addressed with NYC with the new agreement. Mayor has been in communication with Stacey Eggers of Red Door who indicated that probably correct. Mayor Gearhart will be meeting with Stacey next week after the Thanksgiving holiday.

Trustee Tweed reported for the Parks & Recreation Committee.

Donation type and fee schedule – Trustee Tweed had previously sent a google document to the board members regarding donation types and fee schedule. Trustee Tweed was looking to approve the donation for park benches and memorial stones.

Motion was made by Trustee Tweed to approve \$300 donation in the donation type and fee schedule for park benches and memorial stones. Motion was seconded by Trustee Fitch and passed unanimously.

Ice skating – discussion. Matt Krzyston, Town of Delhi Council member spoke and indicated the ice skating rink is important to the community. He indicated if Rick Ackerly is willing to take the lead, the village should allow this. There is a need for volunteers to get ice skating rinks set up.

Mayor Gearhart indicated he has no objection but the village just winterized the water at the bathroom so the village would need to turn the water back on and need to open the bathrooms if the ice rink is to open.

Trustee Sturdevant indicated she had no report for the Joint Services Committee.

Mayor Gearhart mentioned that Mark Tuthill had asked for help from the Village with sidewalk to the Town pool. Jeff indicated Village was willing to do shared services along with Town employees to do sidewalk work to the pool and this work has been completed.

Mayor Gearhart reported for the Codes, Building & Planning Committee.

Bishop update – Mayor Gearhart spoke to Courtney @ Roemer Law. Village Code Officer Josh Morgan will be checking with the Town Justice to see if Bishop is in compliance as it doesn't appear he has completed what was to be done.

Light for gazebo? Mayor Gearhart indicated he is waiting for a quote from Joe Cantwell. Mayor will follow up with Cantwell on this item. There was also talk about our decorative lights on Main Street – need to be electrified – Mayor will look into to see if this can be done.

Cloud Permitting Software – Josh Morgan. Josh is still looking into additional companies for quotes and should be able to attend the 12/18/2023 board meeting to update the village board of his findings.

Elevator @ Village Hall – Mayor Gearhart and Clerk Pam Ferguson indicated that Mohawk Lift was called because of problems with the elevator/lift at Village Hall. They got the lift working but there was discussion that the motor was going to fail so the handicap door will remain locked until the motor is replaced as we do not want for someone to get stuck in the elevator/lift. Pam received a quote from Mohawk Lift in the amount of \$1,940 to replace the motor.

Motion was made by Trustee Lamont to approve the quote from Mohawk Lift to replace the motor in the elevator/lift at village hall at a cost, not to exceed \$2,000. Motion was seconded by Trustee Tweed and passed unanimously.

Trustee Sturdevant advised she has no report for the Finance Committee.

Delaware National Bank – our local bank has been able to meet NYCLASS rate on money with them. We have a vendor form from Delaware National Bank so that the Clerk’s office can start to set up electronic payments to such vendors as NYSEG, etc.

Delhi Telephone Ball (needs to be reviewed) – Clerk’s office needs to cancel the fax line in the office that was approved at the October meeting.

## NEW BUSINESS

Possible appointment of Safety Officer for Water / Street Dept. and Sewer Dept. – Mayor Gearhart indicated he hasn’t been able to find any information from NYCOM pertaining to this. There was discussion that perhaps NYMIR would have some information and also mentioned was Vince Olechowski who might be helpful. Mayor Gearhart will get in touch with Vince to see what information he can obtain from him.

Climate Smart – Trustee Tweed spoke about us getting a NYSERDA intern. Mayor and she have been working with NYSERDA. The individual they are interested in hiring is Melissa Dungogan at a rate of \$15/hour.

Trustee Tweed motioned to pass Resolution # 4 of 2023. Motion was seconded by Trustee Fitch and passed unanimously

### Resolution # 4 of 2023 – Complete Streets

#### **“Village of Delhi - Resolution #4 of 2023 - Complete Streets Policy**

DEFINITIONS; “Complete Streets” is defined as streets and sidewalks that are designed and operated to enable safe access for all uses; pedestrians, bicyclists, motorists, and public transportation and regardless of age, ability or mode of transportation.

“Multi-modal transportation” refers to various modes of transportation (walking, bicycling, automobile, public transit, etc.)

“Pedestrian” refers to a person on foot, in a wheelchair, crutches, on skates, or on a skate board.

WHEREAS, the Village of Delhi recognizes that the needs of all uses (bicyclists and pedestrians) and all users regardless of age and ability should be considered in the planning, design, maintenance and operation of new and retrofit construction undertaken in the Village of Delhi; and

WHEREAS, Complete Streets concepts, use the latest and best design guidelines while recognizing the need for flexibility in balancing user needs, design –features and practices include, but are not limited to, sidewalks, paved shoulders suitable for cycling, designated bike lanes, lane striping, share-the-road signage, crosswalks, curb ramps, audible pedestrian signals, pedestrian crossing signage, traffic calming measures such as curb bump-outs, center island and pavement markings, sidewalk snow removal and routine shoulder and bike lane maintenance,

WHEREAS, Village of Delhi recognizes the adoption of Complete Streets supports the promotion of walking and bicycling for health, fitness, transportation and recreation through events, programs and other education activities which benefit residents, students, businesses and visitors of all ages and abilities.

WHEREAS, Complete Streets has been recognized and adopted as law in the New York State; and over 300 Complete Streets policies and laws have been adopted at the state, county, town, village and city levels across the country for the purpose of improving multi-modal transportation options, safety, and accessibility for all users; and

WHEREAS, the Village of Delhi recognizes that Complete Streets encourage connectivity and aims to create comprehensive, integrated, connected network for all users, will increase opportunities for multi-modal transportation, increase the capacity and efficiency of the road network, incorporate traffic calming actions, limit greenhouse gas emissions, improve rates of physical activity and related health outcomes, improve neighborhood vitality, increase social interactions, create a stronger sense of community, strengthen the local economy, and improve the quality-of-life for people in the community; and

WHEREAS, the Village of Delhi and its Highway Department has the ability to work with the Village of Delhi Planning Board and others to explore the development, maintenance and enhancement of pedestrian, bicycle and trail connections within neighborhoods, hamlet centers and rural Village of Delhi and put into practice a Complete Streets Program to address issues of these amenities...

NOW, THEREFORE, BE IT RESOLVED, the Village of Delhi hereby recognizes the importance of creating Complete Streets through the planning, design, maintenance, operation, budgeting and implementation of local highway, street and sidewalk projects undertaken by and in the Village of Delhi that enable safe multi-modal transportation for people of all ages and abilities, including children, youth, families, older adults, and individuals with disabilities; and

BE IT FUTHER RESOLVED, the Village of Delhi encourages the NYSDOT and Delaware County to consider incorporating Complete Street concepts, design-features, and practices in the planning design, construction, reconstruction, and rehabilitation of their respective roadways in the Village of Delhi.

BE IT FUTHER RESOLVED, that the Village of Delhi board hereby resolves to establish a Complete Streets Policy as follows;

1. The Highway Department shall consider incorporating Complete Street Concepts, design features and practices in the planning, design, budgeting and implementation of local highway, street and sidewalk improvements projects undertaken by the Village of Delhi.
2. The addition of Complete Streets facilities shall be consistent with the scope of the construction or improvement project, sensitive to the surrounding environment and shall not be disproportionate with the cost of the larger project.
3. Complete Streets facilities may be planned designed, developed, and maintained in accordance with bicycle and pedestrian facility guidelines adopted by the United States Department of Transportation, New York State Department of Transportation, the American Association of State Highway and Transportation Officials, and other guidelines approved by the Village of Delhi.
4. If the Highway Department determines that the inclusion of bicycle and/or pedestrian facilities are unable to be accommodated on a roadway or within the Village of Delhi right-of-way proposed for construction or improvement, the Highway Superintendent shall provide said determination in writing, with supporting documentation, to the Village of Delhi Board for their information.
5. The Village Board shall create, and solicit citizen participation through, an “advisory board” or a subcommittee of the Planning Board to make recommendations to the Village of Delhi and the Highway Department on the planning, design, budgeting and implementation of Complete Streets improvements in accordance with the policy. “

Trustee Tweed motioned to pass Resolution #5 of 2023. Motion was seconded by Trustee Fitch and passed unanimously

## Resolution # 5 of 2023 – Unified Solar Permits

### **“Resolution #5 of 2023 by the Village of Delhi Board**

WHEREAS, the Village of Delhi has recognized the importance of renewable sources of energy for the benefit of all its citizens and for various applications in the community; and

WHEREAS, in 2013, the NY-Sun Initiative, a public-private partnership fostered by the State of New York, in an effort to drive the growth of the use of affordable solar power and solar technology for State residents has been established; and

WHEREAS, the New York State Energy Research and Development Authority (NYSERDA) is offering financial incentives and assistance to municipalities who demonstrate a willingness to adopt a user friendly and streamlined process for the installation of solar energy equipment to particular parcels in those municipalities; and

WHEREAS, participation in the NYSERDA program requires the adoption of the New York State Unified Solar Permit Process; and

WHEREAS, the Village of Delhi Code Enforcement Officer has advised the Village Board that the proposed New York State Unified Solar Permit Process is consistent and compatible with the Village’s Zoning Code and other permitting practices; and

WHEREAS, the Village of Delhi desires to participate in the support of the use of solar energy as a renewable energy source in the Town; and

WHEREAS, the adoption of a standardized residential/small business solar permit process for the Village is a Type II action under State Environmental Quality Review (SEQR),

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Delhi hereby adopts the New York State Unified Solar Permit Process from NY-Sun Solar Powering New York, as more fully set forth Schedule “A” (on file in the Village Clerk’s Office); and it is further

RESOLVED, that the Village of Delhi establishes a non-refundable permit fee for such permits in the amount of Fifty Dollars (\$50.00) per permit.”

Trustee Tweed motioned to pass Resolution # 6 of 2023. Motion was seconded by Trustee Fitch and passed unanimously.

## Resolution #6 of 2023 – Benchmarking

### “ESTABLISHING ENERGY BENCHMARKING REQUIREMENTS FOR -CERTAIN MUNICIPAL BUILDINGS

*Drafting Note: This template legislation is presented here as a resolution, but communities should note that it may also be adopted as a local law or ordinance, where they have the power to do so. The following information should not be a substitute for legal advice from an attorney familiar with local requirements.*

**WHEREAS**, buildings are the single largest user of energy in the State of New York. The poorest performing buildings typically use several times the energy of the highest performing buildings—for the exact same building use; and

**WHEREAS**, collecting, reporting, and sharing building energy data on a regular basis allows municipal officials and the public to understand the energy performance of municipal buildings relative to similar buildings nationwide, and equipped with this information the Village of Delhi is able to make smarter, more cost-effective operational and capital investment decisions, reward efficiency, and drive widespread, continuous improvement; and

**WHEREAS**, the Village of Delhi board of trustees desires to use Building Energy Benchmarking - a process of measuring a building’s energy use, tracking that use over time, and comparing performance to similar buildings - to promote the public health, safety, and welfare by making available good, actionable information on municipal building energy use to help identify opportunities to cut costs and reduce pollution in the Village of Delhi; and

**WHEREAS**, the Village of Delhi board of trustees desires to establish procedure or guideline for Village of Delhi staff to conduct such Building Energy Benchmarking; and

**NOW THEREFORE, IT IS HEREBY RESOLVED AND DETERMINED**, that the following specific policies and procedures are hereby adopted;

### **BUILDING ENERGY BENCHMARKING POLICY/PROCEDURES**

#### **§1. DEFINITIONS**

(A) “Benchmarking Information” shall mean information generated by Portfolio Manager, as herein defined including descriptive information about the physical building and its operational characteristics.

(B) “Building Energy Benchmarking” shall mean the process of measuring a building’s Energy use, tracking that use over time, and comparing performance to similar buildings.

(C) “Commissioner” shall mean the head of the Department.

(4) “Covered Municipal Building” shall mean a building or facility that is owned or occupied by the Village of Delhi that is 1,000 square feet or larger in size.

(5) “Department” shall mean the Village Clerk Office.

(6) “Energy” shall mean electricity, natural gas, steam, hot or chilled water, fuel oil, or other product for use in a building, or renewable on-site electricity generation, for purposes of providing heating, cooling, lighting, water heating, or for powering or fueling other end-uses in the building and related facilities, as reflected in Utility bills or other documentation of actual Energy use.

(7) “Energy Performance Score” shall mean the numeric rating generated by Portfolio Manager that compares the Energy usage of the building to that of similar buildings.

(8) “Energy Use Intensity (EUI)” shall mean the kBtUs (1,000 British Thermal Units) used per square foot of gross floor area.

(9) “Gross Floor Area” shall mean the total number of enclosed square feet measured between the exterior surfaces of the fixed walls within any structure used or intended for supporting or sheltering any use or occupancy.

(11) “Portfolio Manager” shall mean ENERGY STAR Portfolio Manager, the internet-based tool developed and maintained by the United States Environmental Protection Agency to track and assess the relative Energy performance of buildings nationwide, or successor.

(12) “Utility” shall mean an entity that distributes and sells Energy to Covered Municipal Buildings.

(13) “Weather Normalized Site EUI” shall mean the amount of Energy that would have been used by a property under 30-year average temperatures, accounting for the difference between average temperatures and yearly fluctuations.

## **§2. APPLICABILITY**

(1) This policy is applicable to all Covered Municipal Buildings as defined in Section 2 of this policy.

(2) The Commissioner may exempt a particular Covered Municipal Building from the benchmarking requirement if the Commissioner determines that it has characteristics that make benchmarking impractical.

## **§3. BENCHMARKING REQUIRED FOR COVERED MUNICIPAL BUILDINGS**

(1) No later than May 1, 2017, and no later than May 1 every year thereafter, the Commissioner or his or her designee from the Department shall enter into Portfolio Manager the total Energy consumed by each Covered Municipal Building, along with all other descriptive information required by Portfolio Manager for the previous calendar year.

(2) For new Covered Municipal Buildings that have not accumulated 12 months of Energy use data by the first applicable date following occupancy for inputting Energy use into Portfolio Manager, the Commissioner or his or her designee from the Department shall begin inputting data in the following year.

## **§4. DISCLOSURE AND PUBLICATION OF BENCHMARKING INFORMATION**

(1) The Department shall make available to the public on the internet Benchmarking Information for the previous calendar year:

(a) no later than September 1, 2017 and by September 1 of each year thereafter for Covered Municipal Buildings; and

(2) The Department shall make available to the public on the internet and update at least annually, the following Benchmarking Information:

(a) Summary statistics on Energy consumption for Covered Municipal Buildings derived from aggregation of Benchmarking Information; and

(b) For each Covered Municipal Building individually:

(i) The status of compliance with the requirements of this Policy; and

(ii) The building address, primary use type, and gross floor area; and

(iii) Annual summary statistics, including site EUI, Weather Normalized Source EUI, annual GHG emissions, and an Energy Performance Score where available; and

(iv) A comparison of the annual summary statistics (as required by Section 5(2)(b)(iii) of this Policy) across calendar years for all years since annual reporting under this Policy has been required for said building.

## **§5. MAINTENANCE OF RECORDS**



The Department shall maintain records as necessary for carrying out the purposes of this Policy, including but not limited to Energy bills and other documents received from tenants and/or Utilities. Such records shall be preserved by the Department for a period of three (3) years.

**§6. ENFORCEMENT AND ADMINISTRATION**

(1) The Commissioner or his or her designee from the Department shall be the Chief Enforcement Officer of this Policy.

(2) The Chief Enforcement Officer of this Policy may promulgate regulations necessary for the administration of the requirements of this Policy.

(3) Within thirty days after each anniversary date of the effective date of this Policy, the Chief Enforcement Officer shall submit a report to the board of trustees including but not limited to summary statistics on Energy consumption for Covered Municipal Buildings derived from aggregation of Benchmarking Information, a list of all Covered Municipal Buildings identifying each Covered Municipal Building that the Commissioner determined to be exempt from the benchmarking requirement and the reason for the exemption, and the status of compliance with the requirements of this Policy.

**§7. EFFECTIVE DATE**

This policy shall be effective immediately upon passage.

**§8. SEVERABILITY**

The invalidity or unenforceability of any section, subsection, paragraph, sentence, clause, provision, or phrase of the aforementioned sections, as declared by the valid judgment of any court of competent jurisdiction to be unconstitutional, shall not affect the validity or enforceability of any other section, subsection, paragraph, sentence, clause, provision, or phrase, which shall remain in full force and effect.

The vote on the foregoing resolution was as follows:

|                             |       |
|-----------------------------|-------|
| Jeremy Fitch, trustee       | _____ |
| Ian Lamont, trustee         | _____ |
| Janet Tweed, trustee        | _____ |
| Barbara Sturdevant, trustee | _____ |

This resolution was adopted.

There was discussion of a Village of Delhi Office Christmas Party – this will be December 15, 2023 from 11 AM – 1 PM.

Motion was made by hire Melissa Dungogan as a NYSERDA intern at a rate of \$15 per hour (NYSERDA will cover 90%). Motion was seconded by Trustee Fitch and passed unanimously.

The Village board acknowledged 30 Day Notification to Municipality for Catskill Botanicals, LLC @ 53 Main Street that was received in the Village office on 11/14/2023.

**Mayor’s Report**

Village of Delhi – Office Christmas Party – December 15, 2023 11 AM – 1 PM

Mayor Gearhart brought proposed Delaware County IDA PILOT agreement for Clark Companies (Phoebe Lane project). There was a proposal from Delaware County and a second option from Village of Delhi that run from 2025 – 2034 will estimated payments totaling \$139,320. Mayor Gearhart indicated IDA will have a meeting 12/11/2023. The decision to choose between the Delaware County vs. Village proposal was tabled for some calculations to be run for each option.

Mayor Gearhart had information from Camille from Rent Fun that he felt was interesting but would require an outlay of funding.

Mayor Gearhart mentioned to the Village board that Teamster members are interested in looking at the Village's health and dental insurance to possibly move from Teamster's health and dental insurance. There is a meeting scheduled in early December? with Kevin Morse.

Treasurer Kim Cairns brought invoices from NYSLRS retirement for ERS and PFRS retirement groups that need to be received by 12/15/2023 to take advantage of the lower payment option.

Motion was made by Trustee Sturdevant to allow Treasurer Cairns to pay the ERS invoice in the amount of \$95,026 and PFRS invoice in the amount of \$76,515. Motion was seconded by Trustee Lamont and passed unanimously.

Motion was made by Trustee Sturdevant to enter executive session for the purpose of discussion regarding proposed, pending or current litigation. Motion was seconded by Trustee Tweed and executive session started at 9:32 PM.

Motion was made by Trustee Tweed to exit executive session. Motion was seconded by Trustee Lamont and the board went back to open session at 9:40 PM.

Motion was made by Trustee Fitch to adjourn. Motion was seconded by Trustee Lamont and passed unanimously.

Meeting adjourned at 9:41 PM.

Respectfully submitted,

Kimberly Cairns  
Village Treasurer