

A regular meeting of the Board of Trustees for the Village of Delhi was held **Monday, January 22, 2024** at 6:00 p.m. at Village Hall.

The meeting started at 6:02 p.m. with the Pledge of Allegiance.

Present: Deputy Mayor: Jeremy Fitch
Trustees: Ian Lamont, Janet Tweed and Barbara Sturdevant
Mayor: Jeffrey Gearhart via Zoom

Guests: The Reporter and Bill Brown

There was no one looking for Privilege of the floor this month.

Bill Brown was present and reported on the following items: Water Infrastructure Improvement Act (WIIA Funding), NYSDOH Fluoride Grant, and Telemetry Upgrades.

Bill was looking for approval from the board for the Koester invoice #019358 in the amount of \$21,740, which was the low bid on the fluoride grant bid.

Motion was made by Trustee Sturdevant to approve payment of Koester invoice #019358 in the amount of \$21,740. Motion was seconded by Trustee Tweed and passed unanimously.

Discussion was also had by the Village board about whether we move forward again on the WIIA funding.

Motion was made by Trustee Lamont to have Bill Brown @ Delaware Engineering update our WIIA grant submission and resubmit for consideration. Motion was seconded by Trustee Tweed and passed unanimously.

Motion was made by Trustee Lamont to approve the minutes of the December 18, 2023 regular board meeting. Motion was seconded by Trustee Sturdevant and passed unanimously.

Motion was made by Trustee Sturdevant to approve Abstract #008 dated January 22, 2024 in the amount of \$313,069.67 (General fund \$151,686.00, Water fund \$31,501.85, Sewer fund \$83,254.08, and Trust and Agency fund \$46,627.74). Motion was seconded by Trustee Lamont and passed unanimously.

Motion was made by Trustee Sturdevant to accept the Police Report dated December, 2023, Street Report dated January 2024, Water Report dated 1/18/2024, Sewer Report dated January 17, 2024, Treasurer Report for November 2023 and December 2023, and Treasurer's Report dated January 22, 2024. Motion was seconded by Trustee Tweed and passed unanimously.

Trustee Fitch reported for the **Police Committee**.

NYS Dept. of Transportation – State Highway Speed Limit Reduction to 25 MPH

Discussion was had among board members about whether we move forward with a resolution for this item

Motion was made by Trustee Tweed to move forward with a resolution regarding the NYS Dept. of Transportation – State Highway Speed Limit Reduction to 25 MPH. Motion was seconded by Trustee Lamont and passed unanimously.

It was noted we will need to create a resolution for approval and schedule a public hearing at some point on this item.

Camera @ Hoyt Park – there was a discussion about needing a camera @ Hoyt Park. The village board discussed and advised that the police dept./committee should get a quote to present to the village board for approval to move forward.

Trustee Fitch also reported that the police department is looking for a full-time police officer.

Trustee Lamont reported for the **Public Works Committee**.

CAP fees – discussion – this item was tabled to go to the committee for discussion and bring back recommendations to the village board.

The Water Dept. is looking for approval of the quote they obtained from F.W. Webb Company under quote #84020985 in the amount of \$1,716.12.

Motion was made by Trustee Lamont to approve purchase from F.W. Webb Company under quote #84020985 in the amount of \$1,716.12 for pneumatic test ball/plug. Motion was seconded by Trustee Sturdevant and passed unanimously.

There was an agenda item for purchase of a scanner for water and street departments in the amount of \$400. There was not details and it was decided that as long as this is included in their budget, it falls in the threshold for purchase.

There were two quotes included with the Sewer report that required board approval.

Motion was made by Trustee Lamont to approve purchase with US Silica as presented under quote 00037684 for sand in the amount of \$6,248.78. Motion was seconded by Trustee Tweed and passed unanimously.

Motion was made by Trustee Lamont to approve purchase of a dissolved oxygen probe and matching controller with Siewert as presented under quote #WA-23-3697-D in the amount of \$3,000 by Sewer Dept. Motion was seconded by Trustee Tweed and passed unanimously.

Request from David Ryan – 22 Second St for relief of sewer on account #B3990 – was discussed by the village board. In reviewing this account, usage was 1 unit or minimum each of the past 3 quarters and Jerome Decker reviewed the abandoned hose bib up in the yard at 22 Second Street.

Motion was made by Trustee Lamont to charge 1 unit for sewer for the 12/31/2024 reading and give relief for 66 units for the sewer portion of the bill under our village policy as this water was not treated. Motion was seconded by Trustee Sturdevant and passed unanimously.

Trustee Lamont indicated that Courtney @ Roemer is trying to move the industry negotiation forward and there will be more information forthcoming.

Trustee Tweed reported for the **Parks & Recreation Committee**.

Kayaks – Trustee Tweed indicated the village is looking at funding options for this project.

Recreation Directors – Trustee Tweed indicated she has spoken to all the recreation directors and the indication is they are all willing to come back for the Summer 2024 season. Trustee Tweed also

indicated that February is the time for O'Connor grants to fund some of the wish list items for the recreation directors.

Approve hire of Sean Leddy for work at Reservoir Park – discussion was had by the village board and Sean Leddy presented us with an agreement.

Motion was made by Trustee Tweed authorizing the Deputy Mayor to sign the agreement with Delaware County Planning Department for landscape architectural services as outlined at Reservoir Park located on Franklin Street, Delhi, NY for a cost of \$2,500. Motion was seconded by Trustee Lamont and passed unanimously.

NYSERDA intern – correct motion from 11/20/2023 meeting to hire Melissa Dungodan as a NYSERDA intern at a rate of \$17 per hour (NYSERDA will cover 90%)

Motion was made by Trustee Tweed to clarify the 11/20/2023 that authorized hire of Melissa Dungodan as our NYSERDA intern at a rate of \$17 per hour. Motion was seconded by Trustee Fitch and passed unanimously.

Trustee Tweed also spoke of the shade tree commission and indicated she felt the Mayor should appoint 5 members to this commission and get things going again.

Trustee Sturdevant indicated she had no report for the **Joint Services Committee**.

Trustee Sturdevant indicated the Joint Services Committee will meet next Tuesday (1/30/2024) at 5 PM at her house. The committee currently consist of Janet Tweed, Barb Sturdevant, Josh Morgan and Christina Viafore.

Deputy Mayor Fitch reported for the **Codes, Building & Planning Committee**.

Bishop update – use of property (Canon Park) – no report

Cloud Permitting Software – Josh Morgan – tabled to next month as Josh is still working on getting quotes.

Furnace at Village Hall – table discussion to next month as A. Treiffersen still needs to come back with a part for the furnace so the furnace can receive a certificate of compliance.

Guidelines for Banner Display – approve / update – this item was tabled so that board members can review the document in it's entirety and make updates all at once.

Trustee Sturdevant reported for the **Finance Committee**.

Tax Foreclosures – this item is currently with our village attorney.

Monthly Bills with due dates – Pam Ferguson, Village Clerk spoke about the spreadsheet that she had created and discussed with Mayor Gearhart for our fuel use. It was felt that the village should advertise to accept bids for our fuel consumption.

Motion was made by Trustee Lamont to allow Clerk to pay Higher Information Group, Marlin Leasing Group, Pitney Bowes(quarterly) and Tractor Supply Credit Card as prepays to avoid penalties. Motion was seconded by Trustee Sturdevant and passed unanimously.

Motion was made by Trustee Sturdevant to authorize the clerk to advertise for 2 weeks to accept bids for fuel with bids being due back by 2/20/2024 by noon so that they can be reviewed prior to the February board meeting. Motion was seconded by Trustee Tweed and passed unanimously.

Motion was made by Trustee Sturdevant directing the Treasurer to transfer \$4,500 from Sewer checking (G200) to Sewer Equipment Reserve (G231). Motion was seconded by Trustee Fitch and passed unanimously.

Budget season starts January – committees make plans to meet

- Budget calendar – discussion was had and budget meetings were scheduled as follows:

2/12/2024	6:00 PM	Sewer Street
2/13/2024	6:00 PM	Water Police
2/26/2024	5:30 PM	Recreation Code Enforcement
	7:30 PM	Mayor Clerk – Building

NEW BUSINESS

Climate Smart Communities – Trustee Tweed indicated there will be a meeting next month and the intern is working.

Nuisance Critter Removal – this item was tabled to February meeting. Mayor and Clerk are working on finding a solution.

Delaware County Council of Mayors Bylaws (est. Jan. 2024). Mayor Gearhart had a draft of the bylaws and a request to fund \$500 membership fee.

Motion was made by Trustee Tweed to approve the Delaware County Council of Mayors Bylaws with clarification of Section VII: F) and correction of a few typos as noted. Motion was seconded by Trustee Sturdevant and passed unanimously.

Motion was made by Trustee Lamont to approve the \$500 membership fee for Delaware County Council of Mayors. Motion was seconded by Trustee Tweed and passed unanimously.

Motion was made by Trustee Tweed to appoint Ruth Vredenburgh and Amy Randall as election inspectors for the March 19, 2024 Village Elections. Motion was seconded by Trustee Sturdevant and passed unanimously.

Motion was made by Trustee Tweed to appoint Jeffrey Staples as alternate election inspector (in case of illness) for the March 19, 2024 Village Elections. Motion was seconded by Trustee Sturdevant and passed unanimously.

Motion was made by Trustee Lamont directing Mayor or Deputy Mayor to sign “Notification of Appointment of Registrar of Vital Statistics”. Motion was seconded by Trustee Tweed and passed unanimously.

Mayor’s Report

County Mayor meeting with NYCOM was on 1/10/2023

Motion was made by Trustee Sturdevant to enter executive session for the purpose of Employment history of a particular person. Motion was seconded by Trustee Tweed and executive session started at 7:35 PM.

Motion was made by Trustee Lamont to exit executive session. Motion was seconded by Trustee Tweed and the board went back to open session at 8:37 PM.

There was discussion after the executive session that the Treasurer needs to supply cancelled check to HRA for Teamsters that is to start effective 2/1/2024.

Motion was made by Trustee Sturdevant to direct the Treasurer to fund the current HRA fund with \$22,000, which will come from General, Water and Sewer funds accordingly based on Teamster employees. Motion was seconded by Trustee Lamont and passed unanimously.

Motion was made by Trustee Sturdevant to approve payment of voucher #224 in the amount of \$256.36 and voucher #225 in the amount of \$538.65 from the Sewer fund. Motion was seconded by Trustee Tweed and passed unanimously.

It was also noted that the Mayor needs to develop a policy for reimbursement to village employees for expenses while attending training.

Motion was made by Trustee Lamont to adjourn. Motion was seconded by Trustee Sturdevant and passed unanimously.

Meeting adjourned at 8:40 PM.

Respectfully submitted,

Kimberly Cairns
Village Treasurer