

A regular meeting of the Board of Trustees for the Village of Delhi was held **Monday, April 15, 2024** at 6:00 p.m. at Village Hall.

The meeting started at 6:02 PM with the Pledge of Allegiance.

Present: Mayor: Jeffrey Gearhart  
Trustees: Jeremy Fitch, Ian Lamont, Janet Tweed and Barbara Sturdevant

Guests: Courtney Heinel, Josh Morgan, PJ Harmer, Cindi Cobbe, Jim Small and Bill Brown, and Amy Randall

Motion was made by Trustee Fitch to open the public hearing at 6:03 PM on proposed 2024 – 2025 Village of Delhi Budget. Motion was seconded by Trustee Lamont and passed unanimously.

#### PRIVILEGE OF THE FLOOR

Tim Gutliph – WAYNE Bank – cancelled for an emergency – tabled to May 2024 meeting.

PJ Harmer spoke to the Village board regarding the issue of the 25 MPH speed limit in the village. PJ Felt we should put some pressure on New York State to reduce the speed in the village and avoid speeders near the school – either way it is an enforcement issue.

Trustee Fitch indicated to PJ Harmer that he should write a letter to Scott @ NYS DOT and see if they will respond to his request. Trustee Fitch also indicated that a Resolution is the Village board's next step toward changing the speed limit to 25 MPH throughout the village.

Mayor Gearhart indicated the Village will continue to do our best on this 25 MPH speed issue.

Amy Randall spoke regarding the community gardens at Sheldon Park. She indicated that the snow fence needs to be fortified with t-post and deer fence at a cost of approximately \$150.

Motion was made by Trustee Fitch to allow Amy Randall to get a purchase order from the village after obtaining a quote, not to exceed \$400 for these repairs. Motion was seconded by Trustee Lamont and passed unanimously.

Motion was made by Trustee Fitch to accept the Mayor's appointment of Gabrielle Pierce as Village of Delhi Historian. Motion was seconded by Trustee Sturdevant and passed unanimously.

It was noted by Trustee Tweed that the Village of Delhi needs a job description for the Village of Delhi Historian.

Captain James Small spoke to the village board – mechatronics class of students from SUNY Delhi visited the range and have given them a quote of \$3,000 to replace the manual targets with moving targets.

Motion was made by Trustee Fitch to allow Captain Small to move forward with SUNY Delhi students to replace the current manual targets with moving targets at a cost not to exceed \$3,000. Motion was seconded by Trustee Sturdevant and passed unanimously.

Bill Brown was present and reported on the following items: Water Infrastructure Improvement Act (WIIA Funding), NYSDOH Fluoride Grant, Telemetry Upgrades, and Lead Service Line Inventory.

Bill Brown indicated that Jay Decker, Water Superintendent, is pleased with the new telemetry

upgrade.

Motion was made by Trustee Lamont to authorize Mayor to sign the intent to proceed with financing letter and return to NYSEFC. Motion was seconded by Trustee Sturdevant and passed unanimously.

Motion was made by Trustee Lamont to authorize the Clerk to issue a Request for Qualification for Water System Project. Motion was seconded by Trustee Sturdevant and passed unanimously.

Motion was made by Trustee Fitch to close the public hearing for the proposed 2024 – 2025 Village of Delhi Budget. Motion was seconded by Trustee Lamont and passed unanimously.

Motion was made by Trustee Fitch to adopt the 2024 – 2025 Village of Delhi Budget as proposed with a property tax increase of 2% and 5% increase to Water, Sewer and CAP rates effective 6/1/2024.

#### EXECUTIVE SESSION – Courtney E. Heinel

Motion was made by Trustee Fitch to enter executive session for the purpose of discussion regarding proposed, pending or current litigation. Motion was seconded by Trustee Tweed and executive session started at 6:40 PM.

Motion was made by Trustee Fitch to exit executive session. Motion was seconded by Trustee Lamont and the board went back to open session at 7:59 PM.

#### Trustee Fitch reported for the **Police Committee**

Trustee Fitch indicated to Courtney Heinel that village would leave Sheldon and Kingston in the 25 MPH and eliminate the school zone. The Resolution and public hearing for 25 Stay Alive will be scheduled at the May 2024 meeting to be held in June 2024.

Motion was made by Trustee Fitch to approve the minutes of the March 18, 20224 regular meeting and 4/1/2024 Organizational meeting. Motion was seconded by Trustee Sturdevant and passed unanimously.

Motion was made by Trustee Sturdevant to approve Abstract #011 dated April 15, 2024 in the amount of \$140,553.10 (General fund \$49,640.19, Water fund \$15,668.08, Sewer fund \$74,267.19, and Trust & Agency fund \$977.64) as well as to accept the Bingo Inspection Report dated 4/10/2024, Police Report dated March 2024, Street Report dated April 2024, Water Report dated 4/11/2024, Sewer Report dated April 09, 2024, Treasurer Report for March 2024, and Clerk Report dated April 15, 2024. Motion was seconded by Trustee Fitch and passed unanimously.

#### Trustee Fitch continued to report for the **Police Committee**

Trustee Fitch reported that the 25 Stay Alive public hearing will be at our June 2024 meeting. The committee is continuing to work on hiring an additional full-time police officer.

Mayor Gearhart indicated that Jay Decker had received a quote from Butts Concrete for \$1,100 for a Sewage tank at the range.

Motion was made by Trustee Tweed to move ahead with Butts Concrete quote for \$1,100 for a sewage tank at the police range. Motion was seconded by Trustee Fitch and passed unanimously.

Trustee Tweed also commented that we will need a trainer sometime soon to replace Captain Small.

Trustee Lamont reported for the **Public Works Committee**.

Alpine Metal Roofing – quote for replacing roof on the garage - \$11,010

Motion was made by Trustee Lamont to approve quote with Alpine Metal Roofing for replacing roof on the garage in the amount of \$11,010. Motion was seconded by Trustee Tweed and passed unanimously.

Mayor Gearhart also indicated the new tenant in the plaza tested the fire suppression system for the new units. If residents call about dirty water, it is because it was stirred up because of this testing – just run water until it runs clear and things should be just fine.

Trustee Sturdevant reported for the **Joint Services Committee**.

There was some talk about plants going into the flower beds in front of village hall. Trustee Tweed indicated that Carla Crim is looking into this. Trustee Sturdevant indicated again that a plaque needs to be done for Sheldon Park – Mayor Gearhart will look into this plaque.

Mayor Gearhart indicated that we have to be careful about assigning tasks to Daren Evans as he has a full plate with street repairs that will need to be ADA compliant along with other things already on his plate.

Kayaks – 2024 Occupancy Tax Recipient Contract from Delaware County Economic Development

There was mention that Village of Delhi has been awarded \$14,500 by Delaware County Economic Development which was applied for toward the \$28,000 for an 8 unit cage of kayaks. We are waiting to hearing from O'Connor Foundation on the \$12,500 of funds that would also be used towards the kayaks and the balance would be shared between the village and town of Delhi.

Motion was made by Trustee Lamont authorizing the Mayor to sign the 2024 Occupancy Tax Recipient Contract for the \$14,500 funding from Delaware County Economic Development. Motion was seconded by Trustee Sturdevant and passed unanimously.

N & M Property Maintenance – accept proposal for Parks

Motion was made by Trustee Lamont to accept the proposal from N & M Property Maintenance LLC under estimate #127 dated 3/31/2024. Motion was seconded by Trustee Tweed and passed unanimously.

Community Clean Up Day – Trustee Tweed indicated this being done by a group of volunteers and is scheduled for May 11, 2024. Trustee Tweed will be getting a flyer to the Village Clerk so that we can promote this on our Facebook and website.

Motion was made by Trustee Sturdevant to authorize the Mayor to accept The A. Lindsay and Olive B. O'Connor Foundation grants of \$2,000 toward hosting the 2024 Summer Youth Tennis program, \$2,000 toward hosting the 2024 Summer Little League program, \$2,000 toward hosting the 2024 Summer Youth Volleyball program, and \$2000 toward hosting the 2024 Summer Youth Basketball program. Motion was seconded by Trustee Lamont and passed unanimously.

There was some talk that we needed to talk to the Recreation Director (Laura Gioffe) so that we could begin to promote our Summer Recreation programs.

Mayor Gearhart reported for the **Codes, Building & Planning Committee**.

Nuisance Lawns – accept quote from Mountain View Property Management at a cost of \$65 per lawn/property – this was the only quote received by Village of Delhi by our due date of 4/8/2024.

Motion was made by Trustee Lamont to award the nuisance lawns to Mountain View Property Management per their quote of \$65 per lawn/property. Motion was seconded by Trustee Sturdevant and passed unanimously.

There was some discussion about the quote from A. Treiffersen for additional work that needs to be done to the furnace at village hall to allow code enforcement to issue a certificate of compliance for the boiler

Motion was made by Trustee Sturdevant to allow A. Treiffersen to do the vent work on the boiler at village hall at their proposal #CO-054 in the amount of \$4,724. Motion was seconded by Trustee Fitch and reluctantly passed unanimously as it was felt this should have been done under the original bided price

Guidelines for Banner Display – Trustee Tweed forwarded last month the NYS DOT guidelines, which she recommended we use for our 1-page Banner Guideline.

Trustee Sturdevant reported for the **Finance Committee**.

Tax Foreclosures – our village attorney has drafted letters to all property owners who are delinquent on village taxes and these letters were mailed out 3/25/2024 by our attorney – the first letter will give the resident 60 days and then a second letter will be mailed by our attorney – this letter will give them 30 additional days and then the village will decide which taxes will be filed with the Delaware County Clerk after that time.

Trustee Sturdevant also reported that she has ARPA filing done but has to submit on their website - \$16,711.37 – the balance she has obligated to the painting of Village Hall but this can be changed in the reporting. The balance of ARPA funds is currently \$17,335.85, which includes interest through 3/31/2024.

## **OLD BUSINESS**

EV charging station –

Mayor Gearhart indicated that there is an \$850/year maintenance contract on the EV charging station. Mayor recommends we eliminate the maintenance portion of this contract for the renewal and increase the charge from 25 cents to 30 cents per kilowatt hour to cover the cost.

Motion was made by Trustee Fitch to authorize Mayor to remove maintenance from the EV charging renewal and increase the charge to 30 cents per kilowatt hour. Motion was seconded by Trustee Lamont and passed unanimously.

## **NEW BUSINESS**

Climate Smart Communities – Trustee Tweed indicated they have completed the community risk assessment. Trustee Tweed wasn't certain when the next meeting was.

Restore NY Funding –

Trustee Sturdevant indicated Mayor Gearhart wrote the letter for us to participate in the Pro-Housing funding. Trustee Sturdevant is working on the application process for the Pro-Housing submission.

### **Mayor's Report**

Delaware County Council of Mayors last meeting was 4/9/2024 – next meeting is 5/8/2024.

Fireworks – need to schedule for Fair on the Square – 7/5/2024 is the date and 7/12/2024 would be the rain date.

Motion was made by Trustee Fitch to schedule the fireworks with American Fireworks for 7/5/2024 and rain date of 7/12/2024. Motion was seconded by Trustee Lamont and passed unanimously.

Motion was made by Trustee Sturdevant to adjourn. Motion was seconded by Trustee

Lamont and passed unanimously.

Meeting adjourned at 9:46 PM.

Respectfully submitted,

Kimberly Cairns  
Village Treasurer