

A budget workshop of the Board of Trustees of the Village of Delhi was held on Wednesday, **February 8, 2023** at 4:30 PM. in the Village Hall Boardroom.

The meeting started at 4:30 PM.

Present: Mayor: Sridhar Samudrala
Trustees: Jeremy Fitch, Janet Tweed, Ian Lamont and Jeffrey Gearhart

Michael Mills, Police Chief presented the Police budget that has been reviewed with his committee.

The only adjustment to the budget proposed was as follows:

A3120.200 Equipment – decreased by \$3,000 to \$79,200. The reduction of \$3,000 is because the computers will be purchased in the current (2021/2022) budget.

The proposed budget for A3120 are amended from current budget as follows:

A3120.100 payroll – increased from \$414,500 to \$420,500

A3120.110 payroll (DSS) – no change from \$46,500

A3120.200 Equipment – decreased from \$79,200 to \$0 (contractual A3120.441 increased some)

A3120.201 Special projects – would like to add new budget line for items not budgets (but donations or grant funding allow)

A3120.400 Misc Expense – no change from \$2,000

A3120.410 Vehicle Expense – no change from \$9,000

A3120.411 Vehicle Fuel – decreased from \$10,500 to \$10,000

A3120.413 Radar Repair – no change from \$250

A3120.422 Telephone Exp – no change from \$3,000

A3120.440 Office Supplies – no change from \$1,500

A3120.441 Contractual – increased from \$11,525 to \$22,765 (to include: Axon Taser - \$2,520, Axon Body Camera \$3,250, Lexipol P&P \$4,500, Cordico Officer Wellness \$500, Police One Academy \$1,100, Idemia Support Livescan \$3,200, Google Workspace \$720, Adobe Pro \$205, Action Fire & Safety \$170, KJBL Radio Repair \$600, PBA Health Maintenance \$2,000, PBA Uniform Maintenance \$1,000, PBA Med/Dent/Opt reimburse \$3,000 = \$22,765

A3120.444 Postage Expense – no change from \$200

A3120.470 School & Training – no change from \$6,000

A3120.490 Uniform/Safety Gear – no change from \$5,000

A3120.491 Radio/Siren Repairs – decrease to \$0

A3120.492 K-9 Patrol – no change from \$1,000

A3120.493 DEU Fund – no change from \$1,000

The proposed budget includes an increase for PT Police Officers from \$21.00 per hour to \$21.50 per hour.

Total proposed budget is \$528,715.

Jerome (Jay) Decker, Water Superintendent presented the Water budget that has been reviewed with his committee.

The following changes to budget were noted:

F810.100	payroll	increase from \$77,000 to \$79,000
F8310.400	Telephone	increase from \$4,000 to \$4,500
F8320.421	Electric	decrease from \$2,000 to \$20,000
F8340.100	payroll	increase from \$127,000 to \$135,000
F8340.220	Water Tank Recoat	– need to start putting money aside for 10-15 years
F8340.411	Fuel	decrease from \$3,000 to \$2,500
F8340.413	Eq Repair	increase from \$18,000 to \$25,000
F8340.414	Well Repair	would like to put approximately \$40,000 in reserves in the next 3 years – \$13,500 per year + budget?
F8340.460	Chemicals	increase from \$22,000 to \$27,000
F8340.499	Leak Detection	decrease from \$15,300 to \$1,000
F9010.800	State Retirement	increase from \$25,000 to \$26,490
F9060.800	Health Ins	increase from \$60,000 to \$65,000
F9750.600	Budget Note-Principal	increase from \$122,730 to \$127,730
F9750.700	Budget Notice – Interest	decrease from \$126,705 to \$13,706

All other budget lines remain the same

Jay indicated that there needs to be a plan for well development for well #3 at a cost of approximately \$40,000 in 3 years and tanks need to be repainted in 10 – 15 years at an approximate cost of \$200,000 for each of the two tanks.

The Village board questioned whether there are any reserve funds set aside for any of these projects?

There was a question about the 21/22 budget for F8340.414 Well Repair where it looks like we paid \$46,697?

Jay indicated he had 4 hydrants that they have rebuilt which will save them significantly.

Jay would like to authorize Sewer Specialties for 20,000 feet of line so that he can get them scheduled.

Motion was made by Trustee Lamont to authorize Jay to schedule work with Sewer Specialties per the quote of 1/20/2023. Motion was seconded by Trustee Tweed and passed unanimously.

Jay spoke about preparation he would like to have completed to accommodate a bubbler on the Water tank. He will get a quote from Delaware Engineering for the 3/2/2023 meeting.

Jay indicated the CAP charge needs to be increased this year to cover the debt repayment. Jay is working with his committee on what the increase needs to be – discussion was had about increase CAP charge by 15%.

Daren Evans, Street Superintendent presented the Street budget that was previously reviewed with his committee.

The following changes to budget were noted:

A5010.100	payroll	increase from \$5,000 to \$6,000
A5101.400	misc exp	decrease from \$2,500 to \$600
A5010.420	Bldg R&M	increase from \$5,000 to \$11,000
A5010.421	Electricity	increase from \$2,500 to \$3,000
A5010.423	Propane	increase from \$10,000 to \$11,000
A5010.470	Training	increase from \$500 to \$600
A5110.100	payroll	increase from \$105,000 to \$110,000
A5110.200	Eq	increase from \$16,000 to \$87,000 (for \$84,144 CAT 908 loader \$1,300 weed trim/power broom & \$1,550 barriers/flashers/lights)
A5110.41	veh fuel	increase from \$9,000 to \$12,000
A5110.412	Eq Rental	increase from \$500 to \$1,500
A7110.200	Eq	decrease from \$13,230 to \$0 (this was used for EV charging station)
A7110.400	Bicentennial	decrease from \$2,800 to \$0
A7110.421	Electric	increase from \$1,000 to \$3,000 (EV charging station now included)

All other budget lines remain unchanged.

Daren commented that Street Department needs a commercial mower to handle what they are being asked to do.

There was a comment about possibly hiring a student from BOCES to help with mowing.

There was discussion about placing a downpayment in the current 22/23 budget for the CAT loader if there is money left and pay the balance in the 23/24 budget if the loader is available in the current budget.

There was a comment that the Franklin Street village park could use for light. Mayor Samudrala indicated that potentially Sarah Poole from SUNY Delhi along with her students could do something in conjunction with our NYSERDA Climate Smart program.

Daren indicated they have 10 pallets of pavers remaining to complete that project on Main Street. Daren will obtain the pavers in the current 22/23 budget, if there is enough money at the end of our fiscal year, as has been done in the past.

There was a question about whether Daren planned to handle some of the sidewalk committee recommendations this next budget year. Daren indicated they are working on finishing Main Street, from Elm Street to Kingston Street.

Mayor Samudrala left the meeting at 6:09 PM.

The Code Enforcement budget was submitted by Tom Little, Code Officer and was previously discussed with his committee.

The Code Enforcement budget submitted proposes a 3% increase for A8010.100 Personal Services (payroll) from \$32,640 in the current budget to \$33,619. The balance of the proposed budget remains the same as the current budget.

The Clerk / Building budgets and the balance of the general fund budget items were presented by Kim Cairns, Village Clerk. These budgets were previously reviewed with the Mayor Samudrala.

The following changes to budgets were noted:

A1010 – Board of Trustees – no changes

A1210 – Mayor

A1210.470 Training increase from \$1,000 to \$1,200

A1325 – Treasurer

A1325.100 payroll increase from \$60,000 to \$62,000

A1325.442 Auditors Exp increase from \$19,000 to \$21,000

1325.470 Training increase from \$1,250 to \$1,300

A1410 – Village Clerk

1410.470 Training increase from \$1,200 to \$1,300

A1420 – Law

A1420.100 retainer for atty left at \$22,200 (\$1,850 per month) but board felt Clerk should reach out and inquire whether to expect an increase

A1450 – Election – no change

A1620 – Buildings

A1620.422 Fire Stairway Design & Boiler Design – board asked to fund for \$50,000

A19 – Special items

A1910.400 Insurance increase from \$70,200 to \$72,000

A1920.400 Dues increase from \$3,100 to \$3,200

A3510 – Safety from Animals – no change

A4010 – Public health – no change

A7510 – Historian – no change **in budget – Village Board would like a year end presentation**

A8160 – Refuse & Garbage

A8160.400 Contractual increase from \$1,300 to \$1,400

A8510 – Comm Beautification

A8510.400 Contractual increase from \$2,000 to \$3,000

A90 – Employee Benefits

A9010.800 Retirement - ERS increase from \$29,000 to \$35,000

A9015.800 Retirement – PFRS increase from \$89,000 to \$100,000

A9030.800 Soc Security increase from \$56,000 to \$57,000

A9050.800 Unemployment increase from \$2,000 to \$3,000

A99 – Interfund Transfers

A9901.900 Transfer decrease from \$80,000 to \$0 (this was ARPA transfers \$40,000 to Water & \$40,000 to Sewer that was budgeted)

The Village board discussed the proposed Joint Activity budget.

The proposed budget for Joint Activities was amended as follows:

J7310.100	payroll	increased from \$5,500 to \$7,000
J7310.200	Equipment	increased from \$850 to \$1,350
J7310.220	Eq-B'ball	remove line item (combined with .200)
J7310.400	Contractual-fields	increased from \$1,000 to \$1,500
J7310.465	Contractual SUNY	remove line (combined with .400)
J9030.800	Taxes	increase from \$400 to \$500

Total proposed budget is \$???

Motion was made by Trustee Lamont to authorize Barbara Sturdevant as a contractor for up to 3 hours at a rate of \$50 per hour to assist the Village Clerk with completion of the 2020 Annual Update Document (AUD). Motion was seconded by Trustee Gearhart and passed unanimously.

Motion was made by Trustee Lamont to adjourn. Motion was seconded by Trustee Tweed and passed unanimously.

Meeting adjourned at 9:37 PM.

Respectfully submitted,

Kimberly Cairns
Village Clerk