

VILLAGE OF DELHI
PLANNING BOARD MEETING
April 4, 2023 6:00 PM

Present: Chair: Duane Sturdevant
Members: Dave Kopecek, Heather Phelps-Lipton and James Smart,
Tom Little CEO and Kent Manuel, Delaware County Planning

Absent: Jean Krzyston, Eric Efthimiou and Dave Curley

Guests: Brook Denison, Architect

Planning Board Meeting:

Chair Sturdevant called the meeting to order at 6:00 p.m.

A motion to approve the minutes from the March 7, 2023 meeting was made by Dave Kopecek and seconded by James Smart. All members approved.

New Business:

John Finn – change of use – 61 Main Street

Brook Denison, Architect, was present to take advantage of a preliminary meeting with the Planning Board to get their input of this submission to change from office use to multi-unit residential. There is more than adequate parking for the current or future plan. John's office would remain at 61 Main Street.

Tom Little, Village Code Enforcement Officer, indicated the applicant would need site plan approval. The applicant needs to get complete site plan and fee of \$50 to the Code Enforcement Officer and this will come back to the Planning Board at the May 2 meeting. The planning board will decide if a public hearing is required. The applicant indicated that there are no exterior changes planned.

Training:

Eric Efthimiou claimed 1 hour of training for the Town & Topics Nov/Dec 2020 issue he read. It was also noted that Heather Phelps-Lipton, Dave Kopecek and Duane Sturdevant claimed 1 hour of training for the Zoning Review Committee meeting this evening prior to the Planning Board meeting.

The next Planning Board meeting will be held on May 2, 2023 at 6:00 p.m. at Village Hall.

Chairman Sturdevant wanted to note in the minutes that members of the Planning Board need to let the Clerk know if they are unable to attend the meeting to insure we will have a quorum.

Motion was made by James Smart to adjourn. Motion was seconded by Heather Phelps-Lipton and all members approved.

Meeting adjourned at 6:40 p.m.

Respectfully submitted,

Kimberly Cairns
Planning Board Secretary